

# Query

This procedure explains how to perform the various query functions in CM/ECF.

- STEP 1** Click the Query hypertext link on the CM/ECF Main Menu.  
(See Figure 1.)



Figure 1

- STEP 2** The ECF/PACER login screen will appear.  
(See Figure 2.)

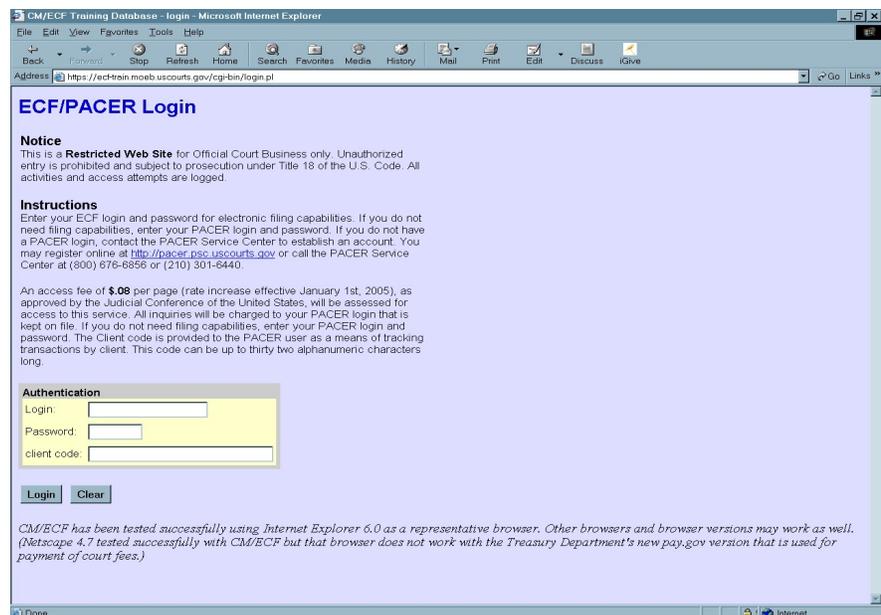


Figure 2

- ◆ Enter your PACER information (login, password, client information).
- ◆ **NOTE:** Access fee subject to change.
- ◆ Click [**Login**].

**STEP 3** The Query information screen will display. Your menu selections may vary from this screen. (See Figure 3.)

CM/ECF Test Database - Windows Internet Explorer  
https://ecf-test.moeb.uscourts.gov/cgi-bin/query.pl

File Edit View Favorites Tools Help  
Convert Select

CM/ECF Test Database

CM/ECF Query Reports Utilities Logout

Query

Warning: you will be billed for the total number of pages (this report is not subject to the 30-page limit on PACER charges).

Search Clues [Mobile Query](#)

Case Number

Last / Business Name  (Examples: Desoto, Des't)

First Name  Middle Name

SSN / ITIN  Tax ID / EIN

Type   Open cases  Closed cases

Filed Date  to

Last Entry Date  to

Nature of Suit (AP and MP cases only)

- 01 (Determination of removed claim or cause)
- 02 (Other (e.g. other actions that would have been brought in state court if unrelated to bankruptcy))
- 11 (Recovery of money/property - 542 turnover of property)
- 12 (Recovery of money/property - 547 preference)

Run Query Clear

**Figure 3**

- ◆ Enter the information you want to perform the query on (i.e., case number-including the hyphen, last name, social security number, etc.). If multiple Nature of Suits are selected for a query, CM/ECF displays a message that the search could produce many records and lead to a large billing charge.
- ◆ Click **[Run Query]**.

**STEP 4** The **Query Selection** screen appears. (See Figure 4.)

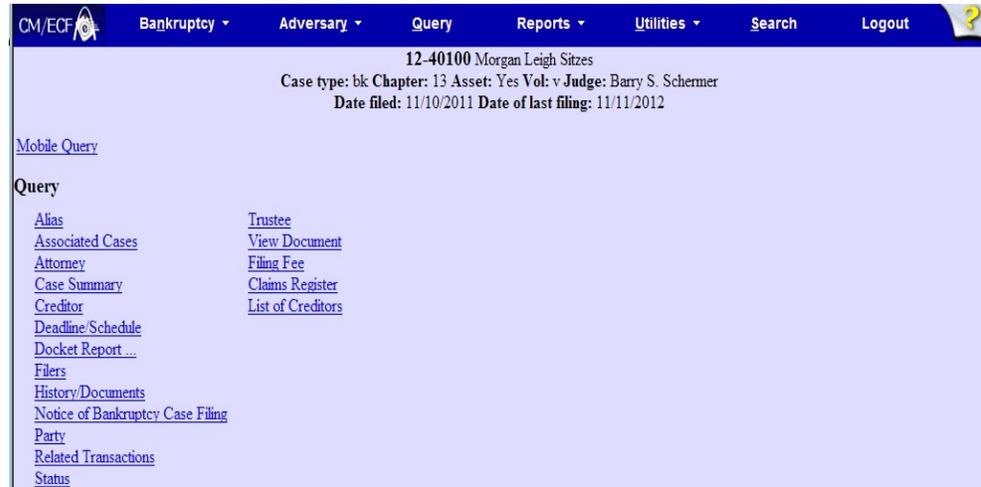


Figure 4

- ◆ Click on the Query selection of your choice.
- ◆ Mobile Query, at the top of the screen, streamlines the basic CM/ECF search when using portable devices. It is compatible with smart phones such as the iPhone and the Android, as well as with Blackberry smart phones and other PDAs that can access web applications.
- ◆ The following are some examples of the available Query screens:
  1. **Notice of Bankruptcy Case Filing** screen (Figure 5)

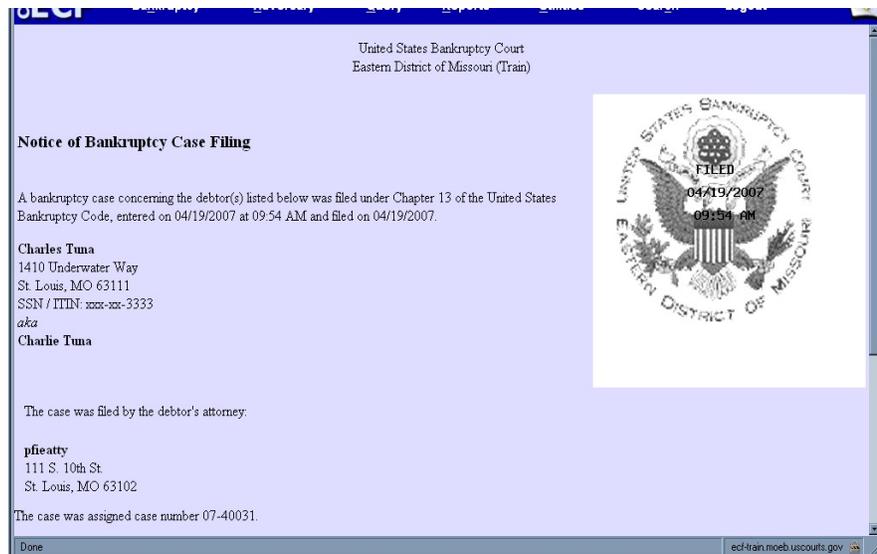


Figure 5

2. The Related Transaction Selection screen (Figure 6)

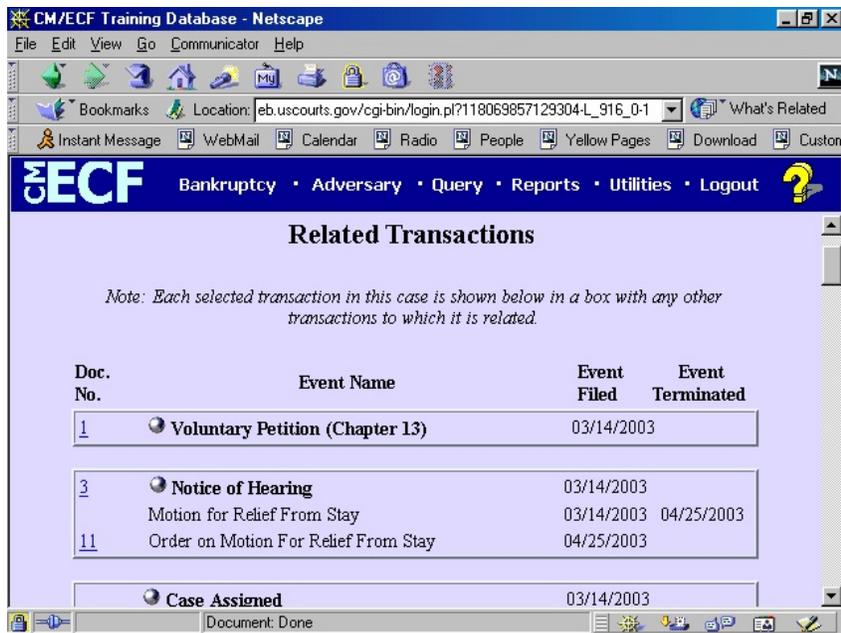


Figure 6

3. The Deadlines/Hearings screen (Figure 7)

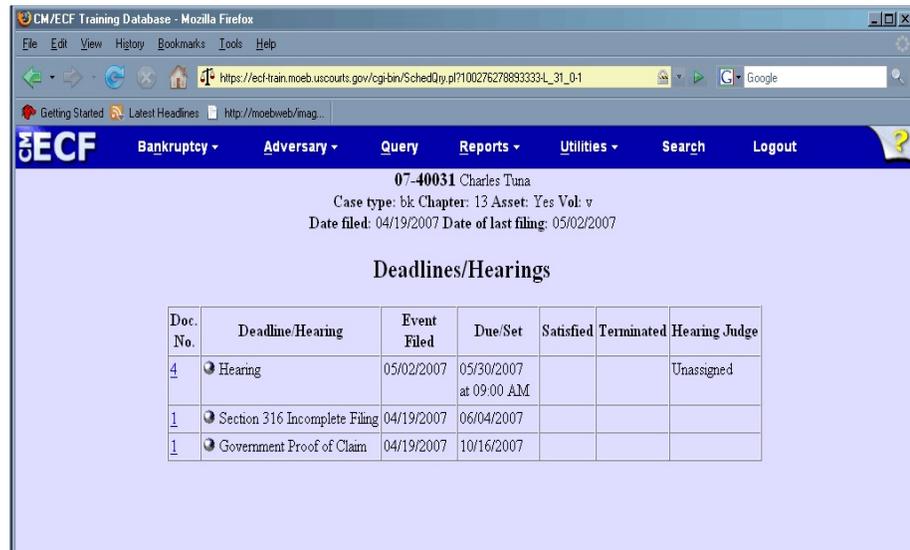


Figure 7

4. The Case Summary screen (Figure 8)

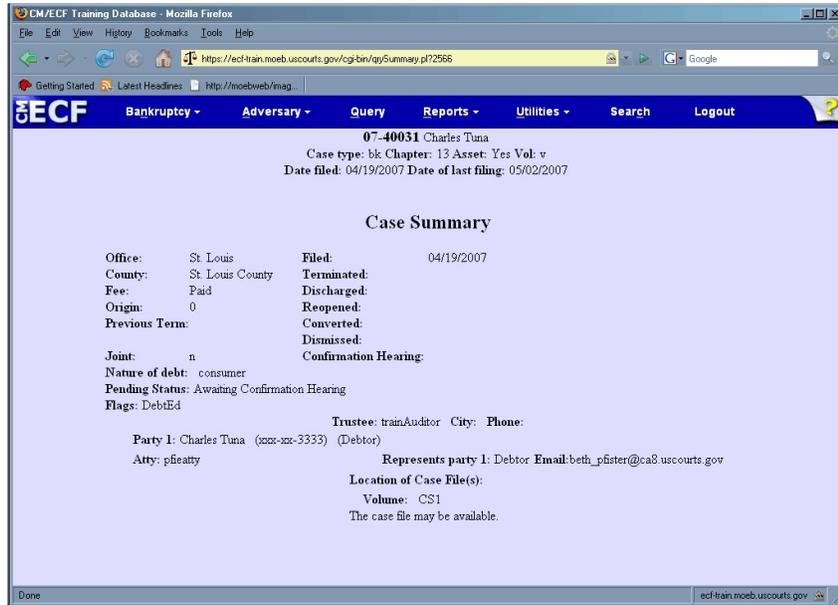


Figure 8