

**NOTICE FROM THE OFFICE OF UNITED STATES TRUSTEE**  
**INSTRUCTIONS AND INFORMATION**  
**FOR PARTICIPATION IN TELEPHONIC SECTION 341 MEETINGS OF CREDITORS**  
**IN THE U.S. BANKRUPTCY COURT FOR THE EASTERN DISTRICT OF MISSOURI**

Bankruptcy Chapter	Normal 341 Location	Presiding Trustees	Call In Information
Chapter 7	St. Louis	Seth A. Albin	Conference Line: 1-877-708-3209 Participant Code: 9940766
Chapter 7	St. Louis	Tracy A. Brown	Conference Line: 1-877-989-3885 Participant Code: 4490630
Chapter 7	St. Louis	E. Rebecca Case	Conference Line: 1-877-709-4617 Participant Code: 7879749
Chapter 7	St. Louis	Kristin J. Conwell	Conference Line: 1-877-773-9055 Participant Code: 3546328
Chapter 7	St. Louis	Charles W. Riske	Conference Line: 1-866-818-6852 Participant Code: 5835312
Chapter 7	St. Louis/ Hannibal	David A. Sosne	Conference Line: 1-866-819-1785 Participant Code: 2289181
Chapter 7	Cape Girardeau	Thomas K. O'Loughlin, II	Conference Line: 1-877-708-0527 Participant Code: 2744082
Chapter 7	Cape Girardeau	D. Matt Edwards	Conference Line: 1-877-705-4552 Participant Code: 3162942
Chapter 7	Hannibal/ St. Louis	Fredrich J. Cruse	Conference Line: 1-877-711-9738 Participant Code: 9779860
Chapter 13	All	Diana S. Daugherty	Conference Line: 1-888-790-6875 Participant Code: 2551371 [OR] Conference Line: 1-877-952-6108 Participant Code: 7899415
Chapter 11	All	Office of U.S. Trustee	Conference Line: 1-866-705-0185 Participant Code: 7914594
Chapter 12	All	Various	See above, as assigned

**Identification Procedures** - Debtors should provide copies of their photo identification and proof of Social Security number to the presiding trustee prior to the start of the section 341 meeting. Copies may be provided through debtor's counsel or directly to the presiding trustee if unrepresented. If such proof has not been provided, the 341 meeting will be continued until the trustee has received proof of identification.

**Preparation for the Call:**

- Use a landline to avoid interruptions and background noise. Avoid using a cell phone.
- Each call will have multiple cases; after connecting to the call please place your phone on mute and wait until your case is called before speaking.
- When your case is called, please speak clearly and loudly as the meeting is being recorded.
- Debtors should be prepared and have copies of documents on which they can reasonably expect to be examined (petition, schedules, statement of financial affairs, tax returns, etc.) or any documents the trustee has indicated in advance that debtors should have available for questioning.