

LIMITED FILER USER AGREEMENT

United States Bankruptcy Court Eastern District of Missouri

ELECTRONIC CASE FILING (ECF) SYSTEM Limited Participant User Agreement

By submitting this registration form, participant agrees to the following:

1. This ECF system is used to file and view electronic documents, docket sheets, and notices in the U.S. Bankruptcy Court for the Eastern District of Missouri. **NOTE: This is a restricted website for official court business only.** Unauthorized entry or use, or any use that attempts to circumvent access controls or the Public Access to Court Electronic Records (PACER) billing processes is prohibited and subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged. Any prohibited activities or usage may result in immediate withdrawal of access privileges, referral for prosecution, and/or permanent suspension of filing and use privileges in this Bankruptcy Court.
2. Pursuant to Federal Rule of Bankruptcy Procedure 9011, every pleading, motion, and other paper (except lists, schedules, statement or amendments thereto) shall be signed by at least one attorney of record or, if the party is not represented by an attorney, all papers shall be signed by the party. The unique username identifies that participant to the Court each time that participant logs in to the ECF system. The use of participant's username and password constitutes the signature of participant for purposes of Federal Rule Bankruptcy Procedure 9011 on any document or pleading filed electronically using participant's password.
3. Each participant filing documents using the Court's ECF system, or simply viewing information on a specific case through the PACER Service Center, must have their own login and password to the PACER system. Registration with the PACER system must be completed online via the PACER website (<https://www.pacer.uscourts.gov>).
4. Participant agrees to maintain a current postal address to receive notification from the Bankruptcy Noticing Center and to maintain a current e-mail address to receive notification through ECF. **Note: Failure to maintain a current e-mail address to receive notification through ECF will result in the filer's ECF account being locked. The filer will be unable to receive notification through ECF and will be unable to file electronically while their account is locked. The filer's ECF account will remain locked until they contact the Court to update their e-mail address.**
5. As a participant with limited filing privileges, participant will have access to file the following transactions:
 - Affidavit
 - Certificate of Service
 - Claims Agent Notice
 - Claims Attachment(s) for Rule 3001(c)(1) and (d)

- Claims Upload
 - Creditor Request for Notices
 - Declaration
 - Notice of Change of Address
 - Notice of Final Cure Payment
 - Notice of Mortgage Payment Change
 - Notice of Post-petition Fees, Expenses, and Charges
 - Notice of Satisfaction of Proof of Claim
 - Proof of Claim
 - Reaffirmation Agreements
 - Response to Notice of Final Cure Payment
 - Support/Supplement
 - Transfer of Claim
 - Withdraw Document
 - Withdrawal of Claim
6. Participant agrees to abide by the local rules and procedures of the U.S. Bankruptcy Court of the Eastern District of Missouri concerning the use of the ECF system. The Court's rules and procedures can be located on the Court's website at www.moeb.uscourts.gov.