

## Filing Requirements - Chapter 7

The following documents must be filed to commence a case under Chapter 7.

### **Chapter 7 - Filing Fee \$338.00**

1. Voluntary Petition (Official [Form B 101](#) for individuals or [B 201](#) for non-individuals)
2. Summary of Assets and Liabilities (includes Certain Statistical Information for non-individuals) (Official [Form B 106](#) Sum for individuals or [B 206](#) Sum for non-individuals) (due within 14 days)
3. Schedules (Official [Forms B 106 series](#) for individuals or [B 206 series](#) for non-individuals) (due within 14 days)
4. Declaration About an Individual Debtor's Schedules (Official [Form B 106Dec](#)) (individuals only) (due within 14 days)
5. Declaration Under Penalty of Perjury for Non-Individual Debtors (Official [Form B 202](#)) (non-individuals only) (due within 14 days)
6. Statement of Financial Affairs (Official [Form B 107](#) for individuals or [B 207](#) for non-individuals) (due within 14 days)
7. Statement of Corporate Ownership (Fed. R. Bankr. P. 1007(a)(1)) (corporate cases only) (due within 14 days)
8. Attorney Compensation Disclosure (Official [Form B 2030](#)) (Fed. R. Bankr. P. 2016(b)) (due within 14 days)
9. [Matrix](#) and Verification of Creditor Matrix ([Local Form 2](#))
10. Credit Counseling Certificate or a Motion for Exemption (Bankruptcy Code §§ 109(h) and 521(b)) (individuals only) (due immediately unless Petition item #15 indicates that the Credit Counseling Certificate will be filed within 14 days)
11. Means Test Form/Statement of Current Monthly Income (Official [Form B 122 A-1](#), and, if necessary, [B 122 A-1Supp](#) and/or [B 122 A-2](#)) (individuals only) (due within 14 days)
12. Filing Fee, [Application to Pay Filing Fee in Installments](#), or Application to have the Chapter 7 filing fee waived (Official Form [B 103B](#)). Only individuals may pay in installments or file an Application to have the Chapter 7 filing fee waived (Official Form [B 103B](#)).
13. Bankruptcy Petition Preparer's Notice, Declaration, and Signature (Official [Form B 119](#)) (individuals only)
14. Disclosure of Compensation of Bankruptcy Petition Preparer (Official [Form B 2800](#)) (Fed. R. Bankr. P. 2016(c)) (due with the petition)
15. Statement About Your Social Security Numbers (Official [Form B 121](#)) (individuals only) (due with the petition)