

**U.S. Bankruptcy Court  
Eastern District of Missouri**

**??? Is Your Office ECF Ready???**

**To determine if your office is minimally equipped to begin filing electronically, please answer the questions below with a Yes/No response. Fill in any information that you think may help us determine your readiness. Additional equipment may be required to file at optimal levels.**

- 1) Do you have a PC (Personal Computer) that is at least a Pentium?  Yes  No
- 2) Is your PC running Microsoft Windows 95/98/NT/XP?  Yes  No
- 3) Does your PC have at least 64 MB of RAM installed?  Yes  No
- 4) If your office plans on scanning documents, have you purchased a scanner that will render quality documents?  Yes  No
- 5) If you have a scanner hooked up to your PC for scanning documents for ECF, does that PC have at least 64 MB of RAM?  Yes  No
- 6) If you have decided to scan documents, does your PC have Adobe's Acrobat Capture 2.0 or above installed?  Yes  No
- 7) Does your PC have Adobe's Acrobat Reader installed to read ECF documents once they are put into PDF format?  Yes  No
- 8) To create PDF documents, does your PC have Adobe's Acrobat Writer 4.0 or above installed?  Yes  No
- 9) Does your PC have a word processing program such as WordPerfect, Microsoft Word or any other Windows-based word processor installed?  Yes  No
- 10) Does your PC have at least a 56 kbs modem, or a direct connect to the Internet via your LAN or some other means to connect to the Internet? (DSL, Cable Modem or T1 for optimal performance)  Yes  No
- 11) Does your office have an Internet Service Provider (ISP) such as Mindspring, Microsoft, etc. to provide you access to the Internet?  Yes  No
- 12) Does your PC have an Internet browser such as Netscape Navigator or Internet Explorer installed?  Yes  No